



NOTICE OF MEETING

GOVERNANCE & AUDIT & STANDARDS COMMITTEE

FRIDAY, 26 SEPTEMBER 2014 AT 2.30 PM

CONFERENCE ROOM A - CIVIC OFFICES, PORTSMOUTH

Telephone enquiries to 023 9283 4058

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Membership

Councillor Simon Boshier (Chair)
Councillor Eleanor Scott (Vice-Chair)
Councillor John Ferrett
Councillor Colin Galloway
Councillor Leo Madden
Councillor Hugh Mason

Standing Deputies

Councillor David Fuller
Councillor Phil Smith
Councillor Rob Wood
Councillor Steve Hastings
Councillor Julie Swan
Councillor Alistair Thompson

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

1 Apologies for Absence

2 Declarations of Members' Interests

3 Minutes - 27 June 2014 (Pages 1 - 12)

To confirm the minutes of the meeting held on 27 June 2014 as a correct record.

RECOMMENDED that the minutes of the meeting held on 27 June 2014 be confirmed and signed by the Chair as a correct record.

4 Updates on actions identified in the minutes

5 Annual Governance Statement 2013/14 (Pages 13 - 72)

The purpose of the report is to seek approval from the Governance & Audit & Standards Committee for the council's finalised Annual Governance Statement (AGS) for 2013/14 and the proposed framework that will be put in place to monitor progress.

RECOMMENDED that the Governance and Audit and Standards Committee:

- a) **Note the progress made against 2012/13 annual governance issues as set out in Appendix A**
- b) **Approves the Annual Governance Statement 2013/14 for publication as set out in Appendix B**
- c) **Approves the 2014 Local Code of Governance for publication as set out in Appendix C**
- d) **Approves the monitoring process from the options in paragraph 6.3**

6 Statement of Accounts 2013/14 (Pages 73 - 188)

7 External Audit Annual Results Report 2013/14 - Ernst & Young (Pages 189 - 202)

Chair to sign the Letter of Representation.

8 Performance Management Update Q1 2014-15 (Pages 203 - 222)

The purpose of the report is inform members of performance issues arising in the first quarter of the 2014 -15 reporting period.

RECOMMENDED that the Committee

- 1) **Note the report, and**
- 2) **Comment on the performance issues highlighted in section 4, including agreeing if any further action is required.**

9 Review of Polling Districts and Polling Places (Pages 223 - 244)

The purpose of the report is to detail the outcomes of the review of polling districts and polling places recently undertaken and to invite members to consider the recommendations made.

RECOMMENDED that the Committee recommends to Council that the changes recommended in paragraphs 5.2 to 5.11 are approved and implemented on publication of the 2015 Register of Electors.

10 Audit Performance Status Report to 26th August 2014 for Audit Plan 2014/15 (Pages 245 - 260)

The purpose of the report is to update the Governance and Audit and Standards Committee on the Internal Audit Performance for 2014/15 to 26th August 2014 against the Annual Audit Plan, highlight areas of concern and areas where assurance can be given on the internal control framework.

RECOMMENDED that Members

- (1) **Note the Audit Performance for 2014/15 to 26th August 2014, and**
- (2) **Note the highlighted areas of control weakness for the 2014/15 Audit Plan.**

11 Risk Register July 2014 (Pages 261 - 274)

The purpose of the report is to update Members of the Committee on the current significant risks facing PCC and mitigating actions.

RECOMMENDED that Members of the Committee note the risks and mitigation.

12 Treasury Management Outturn 2013/14 (Pages 275 - 298)

The purpose of the report is to report on

- The outturn Prudential Indicators for 2013/14
- The Treasury Management decisions taken over the course of 2013/14

RECOMMENDED that the Governance and Audit and Standards Committee receive the report and note the recommendations relating to

Appendices A and B as set out in paragraph 2 of the report.

- 13 Treasury Management Monitoring Report for the First Quarter of 2014/15**
(Pages 299 - 316)

The purpose of the report in Appendix A is to inform members and the wider community of the Council's Treasury Management position at 30 June 2014 and of the risks attached to that position.

RECOMMENDED that the actual treasury management indicators for the first quarter of 2014/15 set out in paragraph 2(a) to (e) of the report be noted.

- 14 Action arising from Notice of Motion e) City's Safeguarding Procedure from the Council Meeting held on 15 July 2014 (Resolution attached)**
(Pages 317 - 318)

The City Solicitor will update the Committee.

- 15 Notice of Motion (f) from the Council Meeting held on 15 July 2014 (Resolution attached)** (Pages 319 - 320)

The Committee is asked to consider the following requests from Council (extracted from the full resolution attached) and decide on how these should be implemented.

- Instruct officers to prepare a detailed breakdown of the full costs of this affair
- To write to all members with this information
- To write to the former member requesting that given this unnecessary burden on the taxpayers of Portsmouth that now he has admitted to these appalling actions he might chose to repay this sum and thus ease the financial burden on residents
- To consider legal action to reclaim these costs if he refuses.

- 16 Date of Next Meeting**

The next meeting is scheduled for 7 November at 2.30 pm in Conference Room A.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.